

JOB OPPORTUNITY

ROLE: Executive Search Researcher

Overview

Due to increased demand and growth we are looking for an energetic and ambitious Research Associate. The ideal candidate will have two years recruitment experience in the Technology Media and Telecommunications industry; however, we are also open to applications from ambitious graduates with sales experience who would like a career in Executive Search.

Specific responsibilities

- Research the target market and identify prospective candidates, as well as approach and telephone interview candidates
- Initiative, discretion, patience, persistence, manners, professionalism, first class communication and up to date knowledge of the industry sector and specific assignment
- Building rapport and maintaining relationships with candidates throughout a search process
- Mapping talent in the market place
- Provide administrative support through the creation and delivery of proposals, progress reports and candidate profiles (CV's)

Required Attributes

- Graduate with between 1-2 years work experience ideally gained in a customer facing or Telesales/ sales environment
- Previous experience of recruitment is preferred but not a pre-requisite
- A second language would be beneficial but is not a requirement
- Outstanding communication skills; written and verbal
- Articulate and intellectually agile
- Presentable and confident when speaking with or meeting people for the first time
- Investigative mind
- An interest in business and current affairs
- Team player who combines a strong work ethic and with a good sense of fun

About Us

European Leaders' Executive Search practice is changing the landscape for headhunting by working closely with CEOs and HR Directors to help develop and grow their businesses globally. Read more here: www.european-leaders.com

Applications

Applications will be accepted from 25th June 2010, please e-mail your CV to:

niki.lemon@european-leaders.com